ALLEGHENY WEST
THE GLOBAL METHODIST CHURCH

Allegheny West Annual Conference

Fund Balance Report

¶ 447.7 FINANCE COMMITTEE. The committee shall make provision for an annual audit of the financial statements of the local church and all its organizations and accounts. The committee shall make a full and complete report to the annual charge conference. A local church audit is defined as an independent evaluation of the financial reports and records and the internal controls of the local church by a qualified person or persons. The audit shall be conducted to reasonably verify the accuracy and reliability of financial reporting, determine whether assets are being safeguarded, and determine compliance with local law, local church policies and procedures, and the Book of Doctrines and Discipline. The audit may include: 1) a review of the cash and investment reconciliations; 2) interviews with the treasurer, financial secretary, pastor(s), Finance Committee chair, business manager, those who count offerings, church secretary, etc., with inquiries regarding compliance with existing written financial policies and procedures; 3) a review of journal entries and authorized check signers for each checking and investment account; and 4) other procedures requested by the Finance Committee. The audit shall be performed by an audit committee composed of persons unrelated to the persons listed in 2 above or by an independent certified public accountant (CPA), accounting firm, or equivalent.

_____ **Church** _____ **Charge**

_____ **Circuit** _____ **Annual Conference**

For the period beginning _____, **and ending December 31,** _____

1. Receipts, Disbursements, and Balances (Round to the nearest dollar)

LOCAL CHURCH FUNDS (Use those applicable to your church.)	(a) Balance at Beginning of Period	(b) Cash Received and Recorded	*(c) Total Disburse-ments for Period (-)	*(d) Transfers + (-)	(e) Balance End Of Period
General Fund					
Benevolence Fund					
Building or Improvement Fund					
Board of Trustees' Fund					
Fund -					
Fund -					
Fund -					
Fund -					
Other Organizations or Funds (enter name):					
Name:					
Total amount of cash in *all* treasuries of the church	0.00	0.00	0.00	0.00	0.00

This Report is to be Completed No Later Than March 31, 2026

2. The Auditors ☐ **Auditing Committee** ☐ (*check one*) has examined the accounts listed on the front side; reviewed procedures of counting and accounting under the current Book of Doctrines & Discipline; has reconciled receipts and disbursements with bank deposits and bank balances; and has found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below (*attach additional pages as needed*):

3. Recommendations for changes in financial policies and practices (*attach additional pages as needed*):

Signatures of the Church Audit Committee, (if applicable)

_____, Chairperson _____, Member

Printed Name: _____ Printed Name: _____

Date: _____ Date: _____

Complete this report by March 31, 2026. Copies of this report should be filed with the recording secretary, pastor, presiding elder, and chairperson of the committee on finance as soon as the audit is completed. The audit report is to be included in the paperwork for your 2026 Charge Conference.

Fund Balance Report, 2025
Prepared and edited by the AWAC GMC Cabinet and authorized as the official form for this purpose.